

GENERAL MEETING – 01 October 2024

Acknowledgment to Country	Toni Ladd
Welcome to members and introduction of any special visitors	<ul style="list-style-type: none"> ▪ JJ from Bendigo Bank provided a brief presentation about the Bendigo Bank branches in Victoria Point and Wynnum-Manly and how they assist the community. - 80% of the bank profits go back to the local community - In November 2024 Bendigo Bank will be launching their first grants program - Donation of a defibrillator for the school ▪ Introduction of new Vice Principal (Prep-year 2) Mrs Hayley Hampton.
Attendees in person	Petrina Holmes, Alan Bunce, Oakley Carter, Toni Ladd, Hayley Hampton, Natasha Gillard, Joanne Josey, Adrian Reavley, Glenn Barlow, Kerry Gelders, Peter Innes, Kim Richards, Ben Wilkinson, JJ (Bendigo Bank), Monica Thomason, Jon Gallaher, Thomas Owens, Sheree Wynn
Apologies	Julianne King, Shane Rendalls, Kylie Phillips, Jasper Every, Kim Bell, Desley Schmidt, Melissa Foxover
Confirmation of minutes of the previous general meeting	Sarah motioned for the minutes from the August 2024 meeting be accepted as a true and correct record. Seconded by Adrian carried.
Visiting community members i.e., councillors, state members, federal member	<p>Kim Richards provided a brief update:</p> <ul style="list-style-type: none"> - Commitment for a secondary school (Prep-12) at Scenic Shores State School by 2031 - Securing \$24,000 for the breakfast club program. Money will go towards the coordinator role for breakfast club and the continual running expenses - Meeting with Mayor regarding parking issues around the school and daycares to discuss possible solutions - Election will be held on 26 October 2024
Business arising out of the minutes of the previous general meeting	<ul style="list-style-type: none"> ▪ Working bee dates for gardens ▪ Life membership honorary board - Action item: Adrian to meet with Alan and Tracey to talk about supplier options and obtain further quotes. ▪ Invoice for Airconditioning in Hall - Processed and paid with funds from PCYC, ShoreHope Church and the P&C.
Correspondence received inward and outward	<ul style="list-style-type: none"> ▪ Bank statements and brochures for event ▪ Uniforms jacket designs ▪ Redlands Business Excellence Awards ▪ Bendigo Defib. ▪ Bendigo account set up ▪ Request for minutes re uniform process

Business arising from correspondence	Nil
Confirmation of Executive Committee decisions	<ul style="list-style-type: none"> ▪ Reviewed processes around paid staff and volunteering positions. Agreement that no staff will be paid for volunteer roles ▪ RU OK day request to support ▪ Prizes for disco up to \$200 ▪ Chocolate choices for disco ▪ Cancellation of September P&C meeting due to parent teacher interviews on the same night.
President's Report	<ul style="list-style-type: none"> ▪ Father's Day stall - thank you to all volunteers and exec. We need higher priced items next year as they sold quickly. ▪ Parent teacher interviews – P&C had a table to talk with parents and carers. A brochure was created for the night which will continue to be used to promote the P&C. ▪ Kaboom performance – Mrs Van passed on her thanks to the P&C for funding the performance and she mentioned the positive feedback from students and parents. ▪ Disco – huge success thanks to all of our volunteers. ▪ RU OK day – thanks to Kylie and Glenn for arranging. The P&C also provided a cookie for staff. Kim Bell also kindly donated extra cookies for the P&C Executive. ▪ Term 4 will be busy with a number of events coming up where we will need the help from our volunteers: <ul style="list-style-type: none"> - Colour Run - Performing Arts night - Christmas raffle
Treasurer's Report	<p>Presented by Glenn Barlow on behalf of Kylie Phillips</p> <p>General Account</p> <p>During the month of September, we made a profit of \$414.58. This is less than our budgeted profit of \$1,860.39. This was due to higher donations given.</p> <p>Tuckshop Account</p> <p>During the month of September, we made a loss of \$5,204.25. This was better than our budgeted loss of \$12,442.41. This was due to lower tuckshop purchases.</p> <p>Uniform Shop Account</p> <p>During the month of September, we made a loss of \$4,366.21. This was better than our budgeted loss of \$17,398.12. This was due to lower uniform shop purchases.</p> <p>Summary</p> <p>Our account balances are looking healthy starting Term 4 and I suggest we look at what needs doing to finish the year off. I would like to table this Treasurer's report in conjunction with our Bank Statements and Consolidated XERO accounts and motion that</p>

	<p>it is accepted as a true and accurate representation of our P&C finances as at the end of September 2024. Seconded by Adrian, carried.</p> <p>As no meeting was held in September, Sarah briefly ran through the August figures.</p>
Principal's Report	<p>Presented by Alan as per handout.</p> <ul style="list-style-type: none"> - Alan is chairing the recruitment process to fill the vacant Deputy Principal role in the senior school. Applications closed over the holidays and the process will be finalised in the coming weeks.
Grants Team	<ul style="list-style-type: none"> ▪ As previously mentioned, we were successful in the tuckshop grant. We now have a timeframe – end of next year. ▪ Need to finalise projects that we will look at for 2025 (wish list) ▪ Look into Bendigo Bank Grants Program once available in November.
Fundraising sub-committee	Nil
Volunteer of the month	Kylie Phillips and Chris Turvey were drawn as volunteer of the month for August/September.
General Business	<ul style="list-style-type: none"> ▪ Colour Run (Friday 15 November) <ul style="list-style-type: none"> - Need sponsors for stations - Fundraising side needs to be arranged - Tickets and prize structure. ▪ Performing Arts Night (Tuesday 19 November) <ul style="list-style-type: none"> - Need to organise tuckshop and raffle - Sarah put a motion forward to spend up to \$500 for BBQ supplies to feed all students performing at the Performing Arts Night. All in favour, carried. ▪ Graduation Bears <ul style="list-style-type: none"> - Need to count leftover stock to make sure there is enough for this year. Graduation will be held in week 10. ▪ Prep Information Night (09 October) <ul style="list-style-type: none"> - Sarah will attend to provide a P&C overview. ▪ Christmas Raffle <ul style="list-style-type: none"> - If anyone has any contacts that may want to donate for the raffle, please reach out to the P&C ▪ Working Bee <ul style="list-style-type: none"> - Mulch needs to be spread and more will be required - Gardens around music/admin building - Proposed date Saturday 12 October from 8am-12pm - Action Item: Ben to send scope of works through to Sue. ▪ Redlands Business Awards and Awards Night (19 October) <ul style="list-style-type: none"> - P&C is a finalist for the Not for Profit, Charity, Community or Social Enterprise category. Alan will be attending and would like an Exec member to attend with him. ▪ Breakfast Club Coordinator role for 2025

	<ul style="list-style-type: none"> - This will be an advertised position by the school (10 hours per week). Role description needs to be created and worked through. ▪ Volunteer parking stewards for Cage Community Christmas event (30 November) - If anyone is available to volunteer, please email the P&C - Jon Gallaher offered to assist. ▪ Swimming carnival (22 November) - \$10 cost for students to attend, which will leave a shortfall of \$1400 or if the cost per student is raised to \$12 the shortfall will be \$800. Alan was seeking the P&C's support to assist in paying for the shortfall. - Alan moved a motion for the cost for students to remain at \$10 and for the P&C to support the sports carnival up to the value of \$2000. Seconded by Glenn, all in favour. ▪ Uniform – Jacket review - Three designs have been created which can now be voted on. - Action item: Trina Holmes to put together a sheet for each class in years 2, 3, 4 and 5 with the designs and ask students to vote on the design they like most. - Action item: Sarah to arrange to have a survey/vote made available to the public to also vote on the jacket designs. ▪ Minutes from previous P&C meetings - Sarah to talk to Sue T in the office to arrange having P&C minutes on the website and available to the public to view.
<p>Date of next meeting Closure of meeting</p>	<p>05 November 2024 8:45pm</p>