

GENERAL MEETING – 06 February 2024

Acknowledgment to Country	Alan Bunce
Welcome to members and introduction of any special visitors	Hilton Travis, Julie Talty, Jasper Every, Shane Rendalls, Kim Richards
Attendees in person	Alan Bunce, Kym Deadman, Julianne King, Desley Schmidt, Sheree Wynn. Oakley Carter, Julie Talty, Hilton Travis, Adrian Reavley, Kylie Phillips, Glenn Barlow, Ben Wilkinson, Jon Gallagher, Kerry Gelders, Shane Rendalls, Kim Richards, Petrina Holmes, Melissa Foxover, Jasper Every, Sarah Weber, Nicole Stephens
Apologies	Russell (ShoreHope), Dolores Johnston, Kim Bell
Confirmation of minutes of the previous annual general meeting	Adrian motioned for the minutes from the December 2023 meeting be accepted as a true and correct record. Seconded by Kim carried.
Visiting community members i.e., councillors, state members, federal member	Julie Talty <ul style="list-style-type: none"> - She would like to get some steel poppies for the school for this year's Anzac Day ceremony - Maintenance in the carpark is in progress - Advised that at the last P&C meeting of the year we should email her to ensure that the mowing is scheduled prior to the commencement of the new school year
Business arising out of the minutes of the previous general meeting	Nil
Correspondence received inward and outward	Bank statements and brochures for events for next year
Business arising from correspondence	Nil
Confirmation of Executive Committee decisions	<ul style="list-style-type: none"> - Mother's Day stall budget up to \$7,500 - Father's Day stall budget up to \$6,500 - Disco 1 Glow supplies budget up to the value of \$2,500 - Disco 2 Glow supplies budget up to the value of \$2,500 - Monthly transfer of \$200 to be made into the Long Service Leave account <p>Mother's Day</p> <ul style="list-style-type: none"> - Gifts have started being purchased through a number of companies - Facebook post has been uploaded seeking crafty parents to donate items for the stall. <p>Disco</p> <ul style="list-style-type: none"> - Glow products have been purchased for both discos which provided us with a 15% discount.

	<p>Sarah provided a brief overview of the P&C Executive Strategy Day:</p> <ul style="list-style-type: none"> - Agreement to be more proactive and organised throughout the year - Succession planning for exec roles - Fundraising goals for each event - Events for the year
<p>President's Report</p>	<p>First, I would like to thank our outgoing President Madonna Boon who did an amazing job over the last 5-6 years, her energy and dedication to the P&C and school was really appreciated by all.</p> <p>I now have the pleasure to continue working with her at the VPSHS where I was able to recruit her last year to become our president, anyone that knows Madonna knows she is already talking about what we can do to raise more funding for the school.</p> <p>I would like to thank the rest of the executive committee who come on in 2023. We had a succession plan and that is starting shape and roles already moved over smoothly. You might have seen that we had a meeting on Saturday to produce a strategic plan as to what 2024 will look like and our priorities for this year. Watch this space.</p> <p>All the 6 current executives have agreed to continue this year but if you want to get involved we have many ways to do so even for 1 hour per month or whatever time you can spare. If there are any other parents that would like to be involved I would strongly recommend it as its very rewarding.</p> <p>Our financial position is strong, but we have more plans to support Alan and the school, so fundraising is very important for 2024 and with the events that we have planned we want to maximise these activities and as always have fun for students, parents, and the community.</p> <p>The breakfast club was an amazing success in term 3 & 4 2023 so our plan is to continue to grow this and with our key stakeholders and donors, Alan Bunce, and the staff of RBSS, YMCA Breakfast Program, The Cage, with awesome donations from Crusty Edge Bakery, Skippy's Fresh Frootz and many parents and teachers and staff of RBSS who donate without any fanfare. Without this level of support, it would be impossible to run.</p> <p>We have an amazing volunteer group coordinated by Angie (The Cage), Hazel, Tyler, Shore Hope Presbyterian Church with Russell, Chris, and Chester our regulars. Kim, Anthea, Ben, Jasper Every, Sarah. The most amazing addition this year is the students that have come on board with Sienna and Kaleb doing each day so far in 2024 and Archer Webber doing Mondays, this is amazing leadership from the students, and you can see the impact they are having on their peers.</p> <p>Please accept my apologies if I missed anyone.</p> <p>The school also donated \$1000 which has certainly assisted in topping up the items such as extra milk, butter, cups, and fruit as required. I am still chasing up more donors so let me know if there were any</p>

	<p>business that would like to support. I am arranging another fridge and freezer from the YMCA this will be store in The Hub as we are fast running out of room to store stock.</p> <p>We are also supporting the amazing work that the SRC and Toni Ladd are doing by donating extra bread, rolls, jam, and snack to name a few.</p> <p>I look forward to another amazing and productive year.</p>
Treasurer's Report	<p>Presented by Kylie Phillips</p> <p>General Account During the month of January, we made a loss of \$137.96. This is better than our budgeted loss of \$263.49</p> <p>Tuckshop Account During the month of January, we made a loss of \$4,580.59. This was more than our budgeted loss of \$4,150.54. This was due to higher tuckshop wages than last year.</p> <p>Uniform Shop Account During the month of January, we made a profit of \$14,542.60. This was less than our budgeted profit of \$19,403.26. This was due to lower sales and higher purchases.</p> <p>Summary Our account balances are healthy to start the year, but I personally would recommend we look at the wish list and our budget before spending.</p> <p>I would like to table this Treasurer's report in conjunction with our Bank Statements and Consolidated XERO accounts and motion that it is accepted as a true and accurate representation of our P&C finances as at the end of January 2024. Seconded by Sarah, carried.</p>
Principal's Report	<p>Presented by Alan as per handout.</p> <p>Request for volunteer assistance for Grounds maintenance. If any parents can assist, message the P&C Facebook page.</p>
Grants Team	<ul style="list-style-type: none"> - Looking to finalise the plaque for the Anzac memorial in the next few weeks - Community Gambling grant would be suitable for the upgrading of the lights in the hall
Fundraising sub-committee	<ul style="list-style-type: none"> - Billy G's cookie dough has been booked in. May look to use the funds from this fundraiser for the Anzac Memorial school banner.
Volunteer of the month	<p>There will be two draws conducted at the March meeting as we have run out of vouchers.</p> <p>Action item: Alan to speak to Jason from Elysium to see if he would kindly donate some vouchers for our volunteer of the month for 2024.</p>

<p>General Business</p>	<p>Working Bee</p> <ul style="list-style-type: none"> - General tidy up, mulching, whipper snipping, weeding etc possible date – Saturday 24 February 2024. Alan to confirm before we start advertising. <p>Cleaning of windows and louvers in hall</p> <ul style="list-style-type: none"> - Adrian looking into possible options <p>P&C donation/Transfer to school</p> <ul style="list-style-type: none"> - Alan is seeking the P&C's support in providing term 1 and term 2 donations slightly earlier to assist with maintenance around the school following the storms/weather <p>Community Care cupboard</p> <ul style="list-style-type: none"> - Cash donations received for uniforms - Booklists have been donated by the public and the Cage - P&C provided a food shop to start the year - If anyone is happy to donate old uniforms the Community Care cupboard will happily take them - Backpacks may be required throughout the year <p>Events for 2024</p> <ul style="list-style-type: none"> - Sarah provided an overview of the draft key dates for fundraisers and events for 2024. The dates are yet to be confirmed by the office. <p>First Aid courses for 2024</p> <ul style="list-style-type: none"> - Looking to schedule further first aid courses throughout 2024. - Kim Richards kindly offered to support these courses again this year <p>Replacements/new purchases</p> <ul style="list-style-type: none"> - Ben put a motion forward to spend up to \$500 to purchase a microwave for the hall kitchen. Seconded by Julianne. All in favour, carried. - Popcorn machine glass needs to be replaced. We will look for options and costs which will be run by the executive - Airconditioning in the hall kitchen - Letters to PCYC and Shore Hope Church to see if they may like to contribute to the cost of air-conditioning. <p>Email accounts for executive team</p> <ul style="list-style-type: none"> - Matt is in process of setting the P&C Executive members up with a school email account - Need to look at options for a shared drive/service (MS Teams, SharePoint etc) <p>Uniforms</p> <ul style="list-style-type: none"> - Suggestion for a softer material for uniforms for kids with sensory issues - Trina will discuss further at the next meeting as she is meeting with the supplier and has some samples to show the P&C.
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	Movie screen/fundraiser - Julie Talty offered a movie screen for an outdoor movie fundraiser later in the year if we would like.
Date of next meeting Closure of meeting	05 March 2024 8.55pm