

## GENERAL MEETING – 03 June 2025

Acknowledgment to Country	Alan Bunce
Welcome to members and introduction of any special visitors	PCYC
Attendees in person	Oakley Carter, Sarah Hartill, Julianne King, Glenn Barlow, Desley Schmidt, Kim Bell, Casey Sommerville, Thomas Owens, Tamara Penfold, Laila Crowter, Ben Wilkinson, Peter Innes, Alan Bunce, Adrian Reavley, Petrina Holmes, Russell Williams, Nicole Stephens
Apologies	Monica Thomason, Jon Gallaher, Rebekkah Gallaher, Sheree Wynn, Joanne Josey, Hayley Hampton, Rebecca Young, Kerry Gelders
Confirmation of minutes of the previous general meeting	Sarah motioned for the minutes from the May 2025 meeting be accepted as a true and correct record. Seconded by Adrian carried.
Visiting community members i.e., councillors, state members, federal member	Laila from PCYC Funsquad – New qualified assistant has started, open up to more students that were on waitlist.
Business arising out of the minutes of the previous general meeting	<ul style="list-style-type: none"> <li>▪ Life membership honorary board</li> <li>▪ BBQ purchased and ready to go</li> <li>▪ Storage space conversion</li> <li>▪ New school jacket community survey results are in</li> <li>▪ Bendigo Bank fundraising is now finished for tokens and raffle</li> <li>▪ Early Years sausage sizzle is all good to go for tomorrow</li> <li>▪ Costume bags, we will purchase/reimburse</li> <li>▪ Email survey for teachers – how to entice them to volunteer at the school discos (Nicole) work in progress will send draft to Alan on Monday</li> <li>▪ Tuckshop refurb meeting to happen on Monday</li> <li>▪ Working Bee was postponed</li> <li>▪ Trivia night MC options (Adrian) – confirmed</li> </ul>
Correspondence received inward and outward	<ul style="list-style-type: none"> <li>▪ Bank statements and fundraising</li> </ul>
Business arising from correspondence	<ul style="list-style-type: none"> <li>▪ Nil</li> </ul>
Confirmation of Executive Committee decisions	<ul style="list-style-type: none"> <li>▪ Purchasing of cookies for Staff appreciation days</li> </ul>
President's Report	<ul style="list-style-type: none"> <li>▪ Mother's Day stall – very successful stall and thankyou to all our volunteers, new and old. Great feedback on the stock</li> </ul>

	<ul style="list-style-type: none"> <li>▪ Tuckshop refurb – move around some of the Tuckshop stuff for the move in the next working bee</li> <li>▪ Thanks Monica for organising and selling the raffle tickets &amp; Cassie and Pete thanks for selling tickets, will be great to be more organised next year</li> <li>▪ 12 June Community Event – will announce the winner of the tokens and find out raffle winners on this night. Sarah, Alan and Monica to attend.</li> <li>▪ Sports Day – in need of more volunteers for both days. PCYC can help chip in. Need to let Laila know numbers so she can put out to her team.</li> <li>▪ Trivia Night on 2nd August. Need to make some decisions tonight. Save the Date has gone out and need to get tickets up and start promoting asap.</li> <li>▪ Father's Day planning to happen in the coming weeks</li> <li>▪ Need to start planning for Colour Run later in the year</li> </ul>
Treasurer's Report	<p>Presented by Nicole Stephens</p> <p><b>General Account</b> During the month of May, we made a profit of \$13,643.30. This was better than our budgeted profit of \$11,376.65. This was due to higher fundraising income.</p> <p><b>Tuckshop Account</b> During the month of May, we made a profit of \$5,257.80. This was lower than the budgeted profit of \$10,785. This was due to lower sales and higher inventory purchases.</p> <p><b>Uniform Shop Account</b> During the month of May, we made a loss of \$366.44. This was lower than our budgeted profit of \$378.11. This was due to higher inventory purchases.</p> <p><b>Summary</b> Our account balances are very healthy and I personally would recommend we spend some money.</p> <p>I would like to table this Treasurer's report in conjunction with our Bank Statements and Consolidated XERO accounts and motion that it is accepted as a true and accurate representation of our P&amp;C finances as at the end of May 2025. Seconded by Pete, carried.</p>
Principal's Report	<ul style="list-style-type: none"> <li>▪ QLD Reading commitment has been implemented especially in Prep. Really good results so far and this approach will transition throughout the school as Preps move forward in years. Overall is about a 10yr plan.</li> <li>▪ Quite a few incursions and excursions coming up</li> <li>▪ A few losses of numbers in Year 6 (about 4 students this week). We need to hold the 826 into August or will loose our 3<sup>rd</sup> deputy mid next year which will cause a huge restructure</li> </ul>

	<ul style="list-style-type: none"> <li>▪ Finally going well and on target, possibly under spending</li> <li>▪ Resource centre \$880k secured for rectification works – flexible with fund allocation see below.</li> <li>▪ Meeting with Rebecca Young yesterday. Explained about catchment plans and how/why they work as she has had parents coming to her about this. Also talked about the water at crossing on Gordon/Gov road and will see what she can do in terms of this. Also talked about ongoing maintenance costs with the school being older etc</li> <li>▪ Met with Facility Managers and have succeeded in securing a school renewal plan for whole school rejuvenation. Very exciting times ahead and plan to be put in place so that funds can be allocated. \$880k funding for resource centre can also be used for a new area plan and open to suggestions for what needs to be done – sky is the limit.</li> <li>▪ Tuckshop refurb – tenders and quotes have been finalised and \$111k over budget for cheapest quote. If we can reduce the scope of works and contribute some money then the department will dollar for dollar match. Alan proposing descoping (No stainless steel benchtop on middle island (\$5k), rangehood \$42k remove, New commercial aircon \$31k removal). Alan to talk about an alternative if we need to lose the ceiling fans about aircon (new split system, cheaper rangehood to remove some heat etc). Alan moved a motion to accept descoping options to bring the budget down by \$80k, seconded by Adrian, all in favour, carried.</li> <li>▪ Alan moved a motion for a P&amp;C contribution of up to \$30k for the Tuckshop to create the 10% contingency to be dollar matched, seconded by Sarah, all in favour, carried.</li> <li>▪ Peter new groundsman has been making great progress and wants to relocate rosemary into pots at ANZAC memorial garden. Alan moved a motion to spend up to \$500 on this, seconded by Adrian, all in favour, carried.</li> </ul>
Grants Team	<ul style="list-style-type: none"> <li>▪ Alan to give wishlist to school council next week</li> </ul>
Fundraising	<ul style="list-style-type: none"> <li>▪ Junior/Senior Sports Days (Term 2) – do need more volunteers for both days, especially from P&amp;C to take the lead.</li> <li>▪ Trivia night (Term 3) – 80s theme confirmed. Need to check RSA, Adrian to become qualified. Will ask for drink preferences again as that worked well last year. Will go back to the MC about getting someone better than last year. BYO 1 x appetiser platter per table and pizza orders on the door. Snacks like chips etc for sale. Prizes for raffle etc to be organised. Ticket cost \$30 a head or \$250 for table of ten. First Aid Alan to find out logistics if Sarah can be this person. Ticket sale websites to be looked at.</li> <li>▪ Disco (Term 3) – Will wait until the teacher survey comes back to make any decisions. Also need to see how this works for tuckshop relocation etc.</li> </ul>

	<ul style="list-style-type: none"> <li>Father's Day Stall (Term 3) – \$6.5k previously approved, Julianne will organise over the next two weeks to order in stock.</li> </ul>
Tuckshop	<ul style="list-style-type: none"> <li>Desley asked about State of Origin donuts for donut day on 18 June and RUOK day in September.</li> <li>From 14 June, Desley is on holidays until term 3</li> </ul>
Uniform shop	<ul style="list-style-type: none"> <li>Blazers and Trousers are in at the Dry Cleaners currently.</li> </ul>
Breakfast Club	<ul style="list-style-type: none"> <li>Glenn talked to Anne Marie about Breakfast Club, struggling for donations of butter etc. Alan asked for that to be passed on to Sue and Laura to add onto school Facebook page and we can share on the P&amp;C page.</li> <li>Year 6 volunteers have been great and lots of them. This week will be doing low sugar waffles and pancakes on Thursday on top of normal offerings.</li> <li>After next year, there will not be funding for a paid coordinator. We either move back to volunteer position or \$15k funded to continue it being a paid position.</li> </ul>
Volunteer of the month	<ul style="list-style-type: none"> <li>Paul Carter won volunteer of the month</li> </ul>
General Business	<ul style="list-style-type: none"> <li>PCYC Price Increase – 4% increase per session from July for FunSquad. \$20.28 before school and \$26 afterschool and \$58.24 vacation care (full fees before CCS is applied).</li> <li>Shelves have been done in the storage room and great feedback. Need to get together with all parties that use the room to organise what is needed in there.</li> </ul>
Date of next meeting Closure of meeting	05 August 2025 8:33 pm