

GENERAL MEETING – 05 August 2025

Acknowledgment to Country	Alan Bunce
Welcome to members and introduction of any special visitors	Nil
Attendees in person	Alan Bunce, Kim Bell, Joanne Josey, Cassandra Duncan, Ben Wilkinson, Adrian Reavley, Kerry Gelders, Desley Schmidt, Julianne King, Petrina Holmes, Casey Sommerville, Nicole Stephens, Monica Thomason, Sheree Wynn
Apologies	Tamara Penfold, Oakley Carter, Sarah Weber, Peter Innes, Rebecca Young
Confirmation of minutes of the previous general meeting	Monica motioned for the minutes from the June meeting be accepted as a true and correct record. Seconded by Alan carried.
Visiting community members i.e., councillors, state members, federal member	Nil
Business arising out of the minutes of the previous general meeting	<ul style="list-style-type: none"> Life membership honorary board – in progress New school jacket survey – to be discussed in uniform update agenda item Survey for disco – Alan to update in later agenda item Alan advised that an additional \$10k is required for tuckshop upgrade. The current air conditioning cannot be used so a new system needs to be purchased <ul style="list-style-type: none"> Alan moved a motion that an additional \$10k be allocated to support variations and contingency for tuckshop upgrade. Seconded by Nicole, all in favour Need to look at utilising the old air conditioning unit, possibly in the uniform shop hub.
Correspondence received inward and outward	<ul style="list-style-type: none"> Bank statements and fundraising
Business arising from correspondence	Nil
Confirmation of Executive Committee decisions	<ul style="list-style-type: none"> Trivia Night pricing for pizzas and raffle tickets Spending up to \$300 for Trivia Night raffle prizes Funding for Naidoc week morning tea
President's Report	<ul style="list-style-type: none"> Thank you to everyone that helped with the Early Years Fun Day BBQ, it was a wonderful morning Thank you to everyone that assisted with the decommissioning of the old tuckshop. It was a big job, but we saved the school over \$800 so consider that a great fundraising effort

	<ul style="list-style-type: none"> ▪ Thank you to all the helpers for the junior and senior sports days, they were again very big days, but we received very positive feedback from the parents ▪ Thank you to everyone that assisted with the Trivia Night both in the lead up scouting raffle prizes, setting up and decorating and of course serving on the night. The night was a great success with over 100 participants and some amazing costumes and table decorations. We received positive feedback one of those being from Rebecca Young who said from the decorations to the raffle, to the energy and the participation, it is probably the best trivia night she has attended. ▪ I have reached out to our exec seeking some of the committee to take the lead in our next few big events for the year while I deal with some personal matters, I will still be around and contributing where I can.
Treasurer's Report	<p>Presented by Nicole Stephens</p> <p>General Account During the month of July, we made a loss of \$1,028.89. This was lower than our budgeted profit of \$2,241.51. This was due to lower fundraising income and higher fundraising expenses.</p> <p>Tuckshop Account During the month of July, we made a loss of \$6,786.32. This was lower than the budgeted profit of \$5,420.20. This was due to higher purchases made.</p> <p>Uniform Shop Account During the month of July, we made a loss of \$2,164.06. This was lower than our budgeted profit of \$1,691.36. This was due to higher purchases.</p> <p>Summary Our account balances are very healthy, and I personally would recommend we spend some money.</p> <p>I would like to table this Treasurer's report in conjunction with our Bank Statements and Consolidated XERO accounts and motion that it is accepted as a true and accurate representation of our P&C finances as at the end of July 2025. Seconded by Monica, carried.</p> <p>Additional items discussed/raised by Nicole</p> <ul style="list-style-type: none"> - Can any requests for reimbursements please be sent to Nicole via email nstep85@eq.edu.au - If there are two or more receipts, please ensure that you put the total amount that you are requesting to be reimbursed - \$2818 raised from the Trivia Night - Pub plus to be advertised on P&C Facebook page along with the Athletes foot school program once we have registered and been accepted in the program (Sheree to action Athletes Foot program)

	<ul style="list-style-type: none"> - Parking issues around the school – issues have already been raised multiple times, we can only keep reminding council and monthly letters were suggested.
Principal's Report	<ul style="list-style-type: none"> ▪ Strings program on hold – still no one available to teach and lead the program ▪ Resource Centre – Alan moved a motion after sharing the structural damage and ongoing concerns for the Resource Centre and would like the support of the P&C to endorse the decision to remove the existing library and utilise the funds allocated to restore it with a refurbishment of E block, seconded by Adrian, all in favour. ▪ Tuckshop refurbishment – there have been some delays. Demolition has been completed but we are still waiting on council approval to continue with the works. ▪ Alan is working as a School Improvement Coach two days each week for the remainder of the term. Hayley Hampton will be acting principal and Nadine Peters will fill the Deputy position. ▪ Ministerial visit from the Honourable John-Paul Langbroek on Thursday 14 August ▪ Monica moved a motion to spend up to \$200 for the decorations for year 6 graduation, seconded by Adrian, all in favour.
Grants Team	<ul style="list-style-type: none"> ▪ No updates
Fundraising	<ul style="list-style-type: none"> ▪ Father's Day Stall - 1988 items have been purchased and still have money remaining, if anyone has any suggestions for what else can be purchased let Julianne or Trina know. The store will be held on 27/28 August. Julianne has a poster for Facebook which she will send to Oakley ▪ Disco survey – common themes in responses <ul style="list-style-type: none"> - Earlier start/end times - Not the same week as parent teacher interviews - Offering dinner and a drink for free - Acknowledgment at parade afterwards ▪ Disco for term 3 – look at pushing it back to early in term 4. Sarah to discuss with Sue to lock in a date. ▪ Colour Run is scheduled for 21 November. Need to start planning ▪ Bendigo Bank Raffle – Sheree and Oakley to lead. Raffle is open now and closes end of October. Sheree to look at Bunnings sausage sizzle where we could also sell raffle tickets ▪ Christmas market – further discussion required on this. Julianne to look at catalogues for stock to see what options there are available.
Tuckshop	<ul style="list-style-type: none"> ▪ No updates
Uniform	<ul style="list-style-type: none"> ▪ Proposal of school jackets – school and community survey all picked Option 1 for the jacket. Trina moved a motion to proceed with Option 1 based on feedback surveys and to also add open pockets on each side, Seconded by Jo, all in favour. Trina to request sample. ▪ Trina to seek advice from our supplier as to why the new Senior polo shirts are now \$10 more expensive.

	<ul style="list-style-type: none"> ▪ Trina to email P&C Exec regarding pricing for remaining uniform stock prior to our new uniforms arriving.
Breakfast Club	<ul style="list-style-type: none"> ▪ No updates
Volunteer of the month	<ul style="list-style-type: none"> ▪ Volunteer of the month will be drawn out of session.
General Business	<ul style="list-style-type: none"> ▪ N/A
Date of next meeting Closure of meeting	02 September 2025 9:21pm